

## TERMS AND CONDITIONS

### LONG ALLEY BARN: SHORT-TERM HOLIDAY ACCOMMODATION

Please read these terms and conditions carefully. When you make a booking, you accept on behalf of your party the terms of these booking conditions. It is your responsibility to ensure that all of the details on your confirmation documents are correct and to bring to our attention any errors or discrepancies within 48 hours of your booking.

Long Alley Barn - Lawson Park accommodation is available for 2-night minimum bookings unless otherwise advised on our website during a promotional period, when 1-night minimum bookings can be offered. 3-night minimum bookings are required during Easter, Christmas, New Year, and NSW long weekend Public Holidays. Please refer to our booking calendar for further details.

Long Alley Barn accommodation includes access to the boardwalk, outdoor fire pit and farm dam area. Guests staying at Long Alley Barn have permission to visit the Garden and its Studio and follow walking trails within the property. Maps and details are provided in the accommodation information booklet

Long Alley Barn is a fully self-contained accommodation. It is a non-smoking property. The barn is serviced by Solar Power, Rainwater Tanks and a Septic System. Wherever possible we do not use single-use plastics, all consumables are provided in glass or refill bottles. An information booklet is available for guidance during your stay.

Accommodation at Long Alley Barn can not be used for a formal event without prior approval by Lawson Park Management and subject additional booking hire fees. Any guest undertaken an event requiring the attendance of external commercial vendors of the like but not limited to caterers, photographers & videographers must seek prior approvals of at least 30 days prior to check in at the property.

#### PAYMENT POLICY

For accommodation only bookings full payment is required 14 days prior to your stay. One night's deposit is required to secure the reservation if paying via *bank transfer*. Reservations via Credit Card Payment are processed 14 days prior to your stay. If the full booking fee payment is not received by the due date, Long Alley Barn reserves the right to cancel the booking in accordance with our Cancellation Policy. Bookings made within 14 days are to be paid in full to secure the booking.

#### CANCELLATION POLICY

- A full refund of accommodation only bookings if cancelled more than 14 days before check-in.
- \$500 cancellation fee if cancelled 13 to 7 days before check-in (applicable for 1, 2 & 3 night length of stays), unless a new booking is secured for the same dates with an admin fee of \$125. If the new booking is shorter than the cancelled booking, a \$500 cancellation fee plus the admin fee may apply.
- \$1000 cancellation fee if cancelled 13 to 7 days before check-in (applicable for 4, 5, 6, 7 night length of stays), unless a new booking is secured for the same dates with an admin fee of \$125. If the new booking is shorter than the cancelled booking, a \$500 cancellation fee plus the admin fee may apply.
- No refund of the full booking fee if the booking is cancelled 6 or less days before check-in unless a new booking is secured for the same dates with an admin fee of \$135. If the new booking is shorter than the cancelled

booking a \$500 cancellation fee plus the admin fee may apply.

- Rescheduling of booking dates will be subject to rates shown on new reservations. Reservations rescheduled and then cancelled more than 14 days before the new check-in date will incur an admin fee of \$635.
- The above Cancellation policies apply to all direct Lawson Park and Third-Party reservations. If booked through a Third-Party Booking Agent all refunds are subject to the terms and conditions of the provider and will be processed less any applicable service fees charged by such provider.
- There are no refunds for no show or earlier departure by guests unless extenuating circumstances are discussed with Lawson Park Management at the time of your stay at Lawson Park

#### CHECK-IN + CHECK-OUT

Standard check-in time is between 2pm and 7pm on the day of arrival and the property is to be vacated by 11am on the day of departure, unless otherwise prior arranged. Guests are asked to send a text message or phone on their arrival day providing an estimated arrival time. Arrival in winter months is encouraged before dusk to ensure adequate attention can be given to starting & maintaining the fire places. If you are unable to arrive within these times please notify us more than 24 hours prior to your intended arrival time.. An additional fee will be charged if you do not check out by 11am. Early arrivals and late check-outs are at the discretion of Lawson Park Management. Late checkouts can be booked up to 5pm at 50% of the nightly rate, subject to availability.

#### GUESTS

Long Alley Barn has a capacity to accommodate up to (4) four people as per your booking confirmation. As our guests, we ask you to inform us prior to your arrival if you will have any visitors during your stay. Only the number of guests registered at the time of booking is allowed at Lawson Park during your stay without prior approval. If you have a change of plans and wish to have visitors or other guests stay please contact Lawson Park Management. This includes any service providers such as photographers, caterers or the like.

A complimentary starter pack of consumables is supplied on check-in including approximately 20kg of firewood for internal Barn fireplace use only. Guests are responsible for replenishing these throughout their stay if required. Welcome Packs & local Third Party providers are available to guests on request. Lawson Park is not responsible for the products provided by Third Party providers. All endeavours are made to accommodate delivery to the property as arranged with the Third Party providers. Lawson Park Management reserves the right to refuse entry of any items delivered to the property that has not been authorised prior to your stay or not notified during your stay at Lawson Park.

#### GUEST RESPONSIBILITIES

The Barn is cleaned prior to your stay and we expect the Barn to be left clean and tidy on departure.

Please return furniture if moved.

Please remove rubbish to the Council Bins marked LP at the main street entry.

Please ensure the BBQ is clean utilising the cleaning tools & wipes provided.

High-quality linen & towels are provided for your comfort, please take care and use disposable cotton tissues to remove makeup or lotions.

*Please do not wash down excessive oil or chemical-based products in our sinks. We provide septic suitable products for your use.*

*Please dispose of excess food scrap, oil-based & deleterious materials into the bins provided.*

*Please sort packaging into recycling bins where possible.*

If the property is left excessively dirty, untidy and linens stained, additional fees of \$45 per hour will be charged and/or professional laundering costs.

All outside noise is to be significantly reduced by 11pm and to cease completely by 12 midnight. Disturbance to our neighbours during your stay (including excessive noise while entering & exiting the property &/or excessive car vehicle movements) is prohibited and will result in termination and eviction without refund of rental rate or bond, and extra charges may be made for security and other expenses. Illegal activities (such as, but not limited to, illicit substances and fireworks) are strictly prohibited and will result in immediate termination and eviction without a refund.

**Lawson Park is a smoke-free property.** If there are visitors to the property who are known smokers, please notify Management of protocols in managing areas for smoking and appropriate and safe disposal of rubbish. Management reserves the right to ask any visitor who is smoking to refrain while on our property or to leave if they refuse to do so. No smoking is allowed in any indoor spaces.

All lights, appliances and taps must be switched off any time the property is left unattended and/or at the conclusion of the booking period. The property must be vacated on time and secured. All windows and doors are to be locked.

Please report all breakages or damage to the Barn and all barn fixtures/fittings and items supplied for your use during your stay. Replacement or repair can be discussed and based on the incident, repair and replacement fees will apply. A \$30 fee will be charged if keys are not returned on departure.

#### MOVEMENT ON THE PROPERTY

Lawson Park, Hartley Vale is a rural farm-style property with dams, creeks, bushland and native wildlife. Guests are to take all reasonable care when visiting the property. Please close the gates. Vehicles are to remain on the designated access road and parking area. Please do not swim in the dams. Where possible please walk on trails and tracks within the property. While every reasonable effort is made to ensure that the information provided about the rural property at Lawson Park, Hartley Vale is clear and accurate, the owners take no responsibility for guests' activities within the steep rough terrain of any known track within the property. The owners take no responsibility for guests or visitors when accessing areas off track &/or in surrounding Crown Land and Conservation areas.

#### USE OF BARN FACILITIES

Use of Long Alley Barn and surrounding roads, paths, boardwalk, dam and gardens are as presented. The Barn and ancillary structures are not to be altered or damaged during your stay. No fixing of signage, pictures or structures to any part of the property is allowed unless written permission is given. All external furniture is to be returned to its origin, all soft furnishings are not to be used on ground services unless otherwise permitted. Additional laundering and repair fees may apply where applicable.

Lawson Park is not a licensed venue. Lawson Park Management reserves the right to ask any guest or visitor to leave the property if they are intoxicated and at risk of causing harm to themselves, other persons or property at Lawson Park.

#### PETS AND CHILDREN

Pets or children (2yrs and over) are not permitted unless a prior arrangement has been made. Please contact us to discuss options available for pets and children staying at Long Alley Barn.

#### FIREPLACES & OUTDOOR FIRE PITS

Fireplaces & Outdoor Fire pits are operated at your own risk. You will be held liable for any damage you cause including smoke or ember damage from incorrect use. Please use fire guards at all times to prevent damage and maintain safety during your stay.

ALL fireplaces & BBQ and their external casings can get very hot and may cause serious burns if touched. It is strongly recommended that the fireplaces be operated with consideration of these dangers.

Approx 20 kg of firewood is provided during your stay with kindling/fire starter equipment. Additional loads of firewood can be provided with notice at \$60/load.

Firewood provided at the Barn is not to be used in the outdoor fire pits elsewhere on the property.

Bush 'wood' is located beside the outdoor fire pits for guest use.

If firewood of any kind is removed from the property or not used appropriately during your stay we reserve the right to ask for guests to replenish the supply of wood at their cost.

**Guests are to adhere to all requirements of Fire Hazard Warning Notifications and advice from the NSW Rural Fire Service when lighting fires during your stay. Please note this advice can change daily. [www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)**

#### FIRE SAFETY

Please familiarise yourself with open fire safety procedures within the Property Information Booklet and the 'Action in the Event of an Emergency and Fire Evacuation Procedure'. Note a Fire Extinguisher & Blanket are located in the pantry, beside the refrigerator, and in the Barn kitchen. Smoke Detectors & Carbon Monoxide Monitors are fitted in the Barn.

As a rural property, we may experience a bushfire in our local area. Lawson Park Management will assess the risk of bushfires before you visit Lawson Park. Accommodation Bookings and Events may be cancelled at short notice if a risk is determined.

#### UNAVAILABILITY

If the property becomes unavailable for your occupancy due to unforeseen circumstances (e.g. fire, storm, damage) then Management will inform you immediately and any money paid will be refunded in full in accordance with our cancellation policy.

#### LIABILITY

While every reasonable effort is made to ensure that the information provided about Long Alley Barn at Lawson Park, Hartley Vale on third-party booking sites and our own is accurate, no guarantees for the currency or accuracy of this information are made. Long Alley Barn website and material relating to information, products and services (or third party information, products and services) are provided 'as is'. It is provided without any representation or endorsement made and without warranty of any kind, whether express or implied, including but not limited to the implied warranties or satisfactory quality, fitness for a particular purpose, non-infringement, compatibility, security and accuracy. The owners of Lawson Park accept no responsibility for any loss, disruption or damage to your data or your computer system which may occur whilst using material derived from these websites and do not warrant that the functions contained in the material in this site will be uninterrupted or error-free.

#### PHOTOGRAPHY & DIGITAL REPRESENTATION

Representation of Lawson Park Property in digital or print material other than personal use is subject to permission by the property owners. Lawson Park Management requires the right to approve all representation of the property Lawson Park Management requests that all image material shared on digital platforms refers to/tags/mentions - @longalleybarn.

Management reserves the right to request any inappropriate or unwanted images appearing in print/digital form on third-party publishing, and social media platforms to be removed immediately when requested.

As per the Our LP Terms and Conditions for Photography & Videography. Professional photographer(s) are permitted for the purpose of private photography sessions with prior approval only at Lawson Park. An approved photography is the responsibility of the Client and constitutes an agreement to all terms and conditions.

#### PROBLEMS OR COMPLAINTS

In the case of any problem or complaint, you must inform Lawson Park Management at the earliest opportunity, so Management has the chance to rectify the situation as quickly and efficiently as possible. You must allow repair/service access to the property during reasonable hours. Any complaint, which cannot be resolved locally, must be notified in writing to Management prior to departure from the property. Failure to follow this procedure may hinder the ability of Management to rectify the problem or complaint and reduce or extinguish any claim you may have.

*All commercial vendors visiting Lawson Park must have appropriate Public Liability Insurance. All Visitors must have appropriate travel insurance when at Lawson Park since Management is not responsible for any injuries, illnesses or accidents that may occur whilst staying at our property.*

#### PERSONAL INFORMATION

Personal information collected is only used by Lawson Park Staff for the purposes defined at the time of collection or use that complies with these purposes. We do not share your information with any third parties without your permission.

Management reserves the right to request any inappropriate or unwanted images of or taken at Lawson Park appearing on social media platforms to be removed immediately when requested.

#### COVID SAFE POLICY

The information on the Lawson Park - Covid Safe Policy is periodically updated in accordance with the dynamic landscape of the Global Pandemic and Government Health Orders. Please refer to the Policy provided.

#### DEFINITIONS

“Booking” “reservation” or “period of hire” means the period for which you have paid to stay at the Property agreed to via your booking confirmation or by the written quote.

“Property” means Lawson Park, 154 Lawsons Long Alley, Hartley Vale NSW and designated event buildings, fixtures, fittings and equipment

“Long Alley Barn” 2 bedroom, 1 bathroom, 1 toilet accommodation. Open plan living and dining areas. Outdoor verandah, BBQ area. Wood Fireplace and wood burning slow combustion heating. Equipped kitchen w refrigerator, microwave, 2 burner gas cooktop, kettle and coffee machine, toaster and sandwich press.

“Management” means the owners and managers of the Lawson Park Property

“The owners” means legal property owner of 154 Lawsons Long Alley, Hartley Vale NSW 2790

“Guests” means the persons who stay overnight in the Property during the agreed booking

“Visitor” means a person permitted to visit a guest or the Property during the booking or event

“The Client” means primary Guest(s) who have engaged in booking the accommodation and/or venue hire for the purpose of the agreed event. If not the same as the Guest on the booking information, the client is subject to the responsibility of all Guests and Visitors to the Property

“Venue hire” means the area you have permission to utilise for the purpose of the agreed event for a maximum 1 day (12 noon to 12 midnight)

“Car parking” vehicle access and storage are only permitted in designated areas on the property. No overnight parking unless guests staying at Long Alley Barn and/or by prior approval from Lawson Park Management

“Smoking” includes but is not limited to all forms of cigarettes, cigars, e-cigarettes, vaping or the like

“Weekdays” means Monday, Tuesday, Wednesday

“Weekends” means Thursday, Friday, Saturday, Sunday